

Park Board Meeting Minutes

January 10, 2022

Meeting initiated 6:07pm

Adjourned 7:28pm

Members in attendance: Whitney Whitt, Molly Lund, Becca Stief, Courtenay Hughes, Brandon Smith

Members not in attendance: Trey Lund (excused absence)

1. Review of current by-laws- The board discussed that they each would like to look individually at the bylaws, and note any changes they would like to see. The reconstruction of the bylaws will begin at the next meeting. Jon, City Administrator suggested that we make a committee of board members to head the reconstruction. It was discussed and determined that all of the board members would work collectively to assess and redefine. Whitney made a motion that all board members would assess the bylaws and take notes of their own with changes they would like to see for the next scheduled meeting of, February 21st. Molly seconded the motion. Approved by all.
 - a. New amendments to the bylaws
 - i. Sports Committee
 - ii. Walking Trail Committee
 - iii. Sports Complex Committee
 - iv. Kid's Club
 - v. Attendance policy for board of directors
 1. 3 unexcused absences will be grounds for removal from the board.

All to be reviewed in the future Park Board scheduled meetings.

Whitney made a motion that all board members would assess the bylaws and take notes of their own with changes they would like to see for the next scheduled meeting of, February 21st. Molly seconded the motion. Approved by all.

2. Vision of the Park Board
 - a. **5 Year Plan**
 - i. *Tennis Court > Multi Purpose Court with Pavillion*
 - ii. *Kid's Club*
 - b. **10 Year Plan**
 - i. *Walking Trail around Reservoir*
 - ii. *Sports Complex*
 - iii. *New City Park*
 - c. **50 Year Plan**
 - i. *Splash Pad for Park and Pool*

Whitney made a motion to build a vision board to be posted in City Hall and on the new City website. Brandon seconded. Approved by all.

3. Sports Committee Overview for 2021

- a. Maggie Scott attended the meeting to speak on behalf of the Sports Committee. They collectively feel like it is going good overall. There were a few “hiccups” for 2021, but they are confident that since they have served on the board a year now, they will be able to manage 2022 even better. Whitney asked Maggie if the Sports Committee thought that they needed to have another open enrollment meeting for more members to join the Sports Committee and they feel that they don’t really need to have one right now. The process they have in place right now is working ok. Maggie and Molly voiced that there needs to be a new first aid kit purchased for the Sports Committee.
- b. They voiced that they do not want to take on an ‘Adult Sports League’ at this time. The board understood and decided to table the discussion of the ‘Adult Sports League’ for the March meeting.
- c. Whitney discussed that they would like the Sports Committee to do an inventory of the current equipment for all sports. Whitney would reach out to Lindsey Hibler about who would be willing to conduct that from the Sports Committee.
- d. Whitney asked if the Sports Committee would be ok with online enrollment forms via the new city website where the parents could enroll and pay online. Maggie agreed that would be helpful. Also the possibility of a QR Code to be sent home with kids to have their parents scan to open up directly to the enrollment form.

4. Basketball Courts

- a. Molly gave an update from Trey about the new basketball goals that will be ordered. They have received three different bids from companies and have found the most cost efficient option. Will plan to order them in the Spring of 2022 so they can be installed as soon as they are received. Trey is also actively working on getting concrete bids IF the current courts are worn enough that they need to be completely replaced. Will be easier to assess after the winter is over. Trey is confident that if it is just small repairs that need to be made, the board can execute those on their own.
- b. Courtenay made the motion to schedule a community work day when the new goals are ready to go up to show the community coming together to better the youth recreational areas in town. Whitney seconded. Approved by all.
- c. Molly suggested that we have a ribbon cutting ceremony in partnership with Caldwell County Health Department and Caldwell County Coalition. All members agreed that it was a great idea since the funds were by grant from the Health Department and Coalition to the Park Board.

5. LWCF DNR Grant 2022

- a. Whitney disclosed her discussion with the contact at the Department of Natural Resources, who stated that an environmental survey would need to be completed as a part of the grant application. Due to the lack of current funds, the cost of the environmental survey was not built into the fiscal budget. The board all agreed that they would continue to work on preparing to submit the application for 2023. Brandon made

the motion to wait until the year 2023 to apply for the LWCF Grant. Molly seconded. Approved by all.

- b. Discussion about a 'Meet and Greet' at Levi Garrison for potential investors, patrons, community members to be able to donate to the reconstruction of the tennis courts.
- c. Becca will put together a letter to send out explaining the vision of the Park Board in regards to the reconstruction project, details of the meeting. We will follow up with an invitation via mail as well.
- d. Date of the meet and greet will be either March 21, 2022 or April 25, 2022 weather permitting. There will be hors d'oeuvres and beverages available.

6. Public Participation

- a. Mayor Gilbert spoke about how excited he is to see a great group of members on the Park Board and the Board of Alderman are all very pleased with the work and vision.

7. AMENDMENT TO ORIGINAL AGENDA: SCHEDULE OF MEETINGS FOR 2022

-The Hamilton Park Board will meet every 3rd Monday of the month at 1800 hours (6PM)

-Zoom link will be provided for those wanting to remotely attend

-February 21, 2022

-March 21, 2022

-April 18, 2022

-May 16, 2022

Meeting minutes will be submitted by the 15th of each month for the Board of Aldermen.

-Meeting Agenda will be sent to City Hall the Wednesday prior to the meeting.

Whitney made a motion to approve all future meeting dates. Molly seconded. Approved by all.

Meeting adjourned at 7:28 pm